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EDMUND WATSON

1 Main Street, New Cityland, CA 91010 | | C: (555) 322-7337 | example-email@example.com

Dear Mr. Dean,

I write in response to your ad seeking an experienced Automotive Technician at Dean Auto Repair. As a highly competent Automotive Technician, I would bring a service-focused and hard-working attitude to this role.

In my current position, I efficiently and accurately repair a wide range of vehicle systems including engines, brakes, and HVAC. I have a knack for problem solving and work well independently and with little oversight. I am analytical, have a good mathematical aptitude, and am friendly and helpful to everyone.

I am a self-starter and excel at diagnosing system malfunctions, maintaining optimum parts inventories, and completing all necessary paperwork. I am familiar with proper standards of care in automotive repair and learn new procedures quickly. As a part of the team at Dean Auto Repair, I hope to serve your customers well and increase your business by maintaining high standards for performance and customer satisfaction.

My resume and references are attached. Please feel free to contact me at your earliest convenience to discuss the position and your needs in detail.

Sincerely,

Edmund Watson

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